



# Corporate Controller

Highland, IL

**Job Summary:** Provide corporate officers, managers, etc., with accurate and timely financial and related information required to effectively manage the Company. Responsible for all finance functions of the Company and its divisions, subsidiaries, and affiliates, including recommending and implementing financial information reporting systems, cash flows, earnings, assets, liabilities, stockholders' equity, and other financial results. Finance functions include payroll, general accounting, cost accounting, budgeting, fixed asset accounting, business tax accounting, customer credit, accounts receivable, accounts payable, and internal auditing, etc. Formulate and administer approved accounting practices throughout the Company to ensure that financial operating reports accurately reflect the condition of the business and provide reliable information necessary to control operations.

**Reports to:** Vice President of Finance

**Essential Duties:**

- Recommend, implement, and monitor compliance with all accounting and payroll policies.
- Responsible for maximizing the efficiency of all Finance personnel by providing them with training, motivation, and direction, including specific goals and objective productivity targets.
- Responsible for the preparation of all accounting ledgers, plant and corporate reports, and other financial reports.
- Responsible for the correct and accurate accounting classification of all expenditures, including capital and others.
- Responsible for reviewing inventory control and reporting procedures to ensure that inventory records and manufacturing costs are accurate.
- Responsible for the timely preparation of departmental reports.
- Responsible for contact with the Company's independent auditors and with all taxing authority auditors.
- Conduct special accounting studies, analyses, and cost studies, and provide statistics and comments to assist in the interpretation of operating results and provide specific recommendations which will result in cost reductions and profit improvements.

**Requirements:**

- BS or BA degree - Accounting Specialization.
- CPA, CMA or MBA a plus.
- Minimum of 8 years' experience with increasing responsibility in the accounting field.
- 3+ years of management of general accounting functions.
- Experience within a manufacturing environment a plus.
- Excellent communication and management skills.



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Contact:

Basler Electric welcomes employment applications received directly from interested candidates. We prefer that you submit your resume in Microsoft® Word or Adobe® PDF format.

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Human Resources  
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